Food Bank of the Rockies
TEFAP Capacity Building Application 2020

Food Bank of the Rockies TEFAP Capacity Building funds are designed to help your food program procure additional physical equipment in order to increase your TEFAP distribution to clients. Your organization can use this application to receive a freezer, refrigerator, shelving or other equipment needed to increase dry, frozen, or refrigerated food storage to increase your ability to serve your clients without being hindered by prohibitive costs associated with expanding. **Applications are due on 05/30/2020.**

Eligibility

To apply, your hunger relief program must:

- Be an active TEFAP program in compliance with all FBR guidelines and in good standing.
- Be willing to work with FBR to establish specific measureable goals for the program year.
- Be committed to tracking organizational progress and data derived from a capacity building program.
- Limit one application per location.

Application Deadline and Requirements

- Application must be received at FBR by: **05/30/2020**
- Partner agencies who are awarded equipment will be contacted by FBR to make arrangements for purchase and receipt of the equipment.
- Be **TYPED (no handwritten applications will be reviewed).**
- Emailed/Mailed/Delivered to:

  Capacity Building Program c/o Programs Department
  Food Bank of the Rockies
  ATTN: Government Programs Division
  10700 E. 45th Ave.
  Denver, CO 80239
  Email: Jonelle Addabbo jaddabbo@foodbankrockies.org

Complete Application Packet must include:

- Introductory Cover Letter with:
  - Name of your organization
  - Equipment you are requesting
  - One to two paragraphs describing your organization or program (such as key facts that demonstrate the need.)
- Application Page attached here
- Specifications & vendor information for the equipment being requested (i.e. print out of online shopping page attached)

If you have any questions regarding your application, please contact:

Jonelle Abbaddo (720) 738-9676
jaddabbo@foodbankrockies.org

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Organization Name:

Program Name (if different):

Days & Times of Food Distribution:

Which Programs are you participating in? Agency Relations ☐ Nutrition Network ☐ CSFP ☐ TEFAP ☐

Address:

Primary Contact Person (Person completing this application)**:**

Primary Contact Daytime Phone Number:

Primary Contact Email (required)**:**

Total number of unduplicated* individuals served per month?

**Unduplicated = count each person you serve once, regardless of the number of times per month they are served. Example: John eats 2 meals a day, 5 days a week. He still counts as 1, not 40.*

How many times per month do you distribute food?

How many pounds on average do you distribute per month?

How long has your organization been in operation?

How long has your organization been a FBR partner?

Equipment requested for Capacity Building: Freezer ☐ Refrigerator ☐ Shelving ☐

Other:

Is the requested equipment replacing current equipment: Yes ☐ No ☐
(Include a printout of the specifications & vendor information for the item(s) you are requesting)

Your organization has read the descriptions and specifications of all requested equipment and accurately measured your storage facility to ensure that any requested equipment will fit. Your organization will assume any financial or time responsibilities involved in making any exchanges or returns after the equipment has been delivered.
(A typed signature represents actual signatures)

Person preparing this application **Date**

Chairperson, Board of Directors *or* Food Program/Organization Director **Date**

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Capacity Building Equipment

Freezers	Description	Specifications
	1.) Summit SCFF120 Commercial Chest Freeze 2.)Whirlpool Chest Freezer	1.) 33”H, 56”W, 29”D; 15.0 cu.ft. capacity, flat top lift-up lid 2.) 36.3”H, 68” W, 32” D; 22.0 cu.ft. capacity, flat top lift-up lid
	True T-19F Reach-In Solid Swing Door Freezer	78.5”H, 27”W, 24.5"D
	True T-49F Reach-In Solid Swing 2 Door Freezer	83.4”H, 54.2” W, 29.5”D
	True T-72F Reach-In Solid Swing 3 Door Freezer	83.4”H, 78.2”W, 29.5” D
Refrigerators		
	True T-19F Reach-In Solid Swing Door Freezer	78.5”H, 27”W, 24.5"D

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	True T-49 Reach-In Solid Swing Refrigerator	83.4”H, 54.2” W, 29.5”D
Shelving	**Description**	**Specifications**
	Sandusky Chrome Wire Commercial Shelving	1.) 74”H, 72”W, 24”D; Shelf capacity 800lb., Total capacity 3200lb. 2.) 74”H, 48”W, 24”D; Shelf capacity 800lb., Total capacity 3200lb. 3.) 74”H, 36”W, 24”D; Shelf capacity 800lb., Total capacity 3200lb.
	Edsal D Steel Commercial Shelving Unit	1.) 72”H, 72”W, 24”D; Shelf capacity 700lb., Total capacity 3500lb. 2.) 72”H, 48”W, 24” D; Shelf capacity 800lb., Total capacity 4000lb. 3.) 72”H, 36”W, 24” D; Shelf capacity 1800lb., Total capacity 9000lb.
	Edsal D Steel Heavy-Duty Commercial Shelving Unit	1.) 72”H, 72”W, 24”D; Shelf capacity 3000lb., Total capacity 15000lb. 2.) 72”H, 48”W, 24” D; Shelf capacity 3000lb., Total capacity 15000lb. 3.) 72”H, 36”W, 24” D; Shelf capacity 3000lb., Total capacity 15000lb

*These are suggested/recommended capacity building equipment options. Your organization may submit request for any equipment of your choosing.