FOOD BANK OF THE ROCKIES®
Fighting Hunger. Feeding Hope.

Food Bank of the Rockies Nutrition Network has a limited number of openings for the coming year's Summer Food Service Program (SFSP). To determine your interest and potential participation in the program, you must return the completed application and agreement. Incomplete applications may delay the start of the program. You will be notified if your application is not approved.

Please review the following information carefully to determine your site's eligibly:

- **Approved sites may be allowed to serve up to two meals a day as long as one meal is a breakfast. View "*Information and Site Requirements by Meal Type*" on the following pages for further details**
  1. USDA approved full hot meals delivered daily for lunch or supper
  2. USDA approved full fresh meals delivered daily for breakfast, lunch or supper (minimum may vary depending on your location within FBR's service area)
  3. USDA approved full packaged shelf-stable super snack meal for breakfast, lunch or supper

- **Approved sites are encouraged to conduct activities during summer months for children up to 18 years of age. In addition, approved sites must meet the following standards and take required training.**
  1. Must be located in a geographical area served by a school in which 50% or more of children are certified as eligible for Free or Reduced school meals. If you need help determining this, please contact Brandy Webb, 303-375-5862 or Cathy Schmelter, 303-375-5868.
  2. Participating sites must make meals available to all children without regard to race, color, age, sex, disability, or national origin.
  3. Each participating site must display the *"And Justice for All"* poster (provided by FBR) and the menu (provided by FBR) in locations visible by children, parents and visitors.
  4. The site supervisor and personnel responsible for daily operations of the summer meal program must attend SFSP training provided by FBR (training dates/times listed on Application); person(s) will be responsible for the performance of the site's food distribution in accordance with established FBR, Colorado and USDA standards.
  5. At least one site representative responsible for food distribution must complete the Food Safety and Civil Rights online training courses annually available on FBR's website: http://www.foodbankrockies.org/agency-portal/agency-fbr-university/ If you were part of the afterschool meals (CACFP) program during the most recent school year, you may be compliant with this requirement.
  6. Sites may not charge for the meals and may not receive funding or reimbursement from any governmental entity.

- **Counts of meals served must be conducted at the time of service for each day food is distributed. A form will be provided by FBR.**
  1. Records must be sent by email (**preferred**) or faxed to FBR based on the following schedule:

Breakfast Meals Shelf-stable Super Snack Meals	*Weekly*
Fresh Meals	*Daily*
Hot Meals	*Daily*

  2. Records must be kept on file at the site for 3 years, 4 months plus current year and be available for review at any time by FBR or State representatives. Use of a 3-ring binder is recommended or in a file folder *in chronological order*.
  3. Failure to meet this required reporting timeline may result in interruption of meal service or loss of partnership.

CACFP and SFSP—Information and Site Requirements by Meal Type

Each type of meal available has certain site requirements related to quantity, storage, and food safety. Please review each below to help you determine the best meal to serve at your site. Contact FBR's Nutrition Network staff if you have any questions.

Shelf-stable "Super Snack" Meal

Breakfast available during summer only

Minimum served — **200 monthly****

*** Minimum is a combination of meals: breakfast, lunch or supper,*

Meals meet USDA requirements (see sample menu)

Storage

- Cool, dry area—shelving or cabinets
- Shelf stable (UHT) milk can be refrigerated but not required

Food Prep

- None

Food Safety and Sanitation

- Hand washing facilities (sink/soap/towels or hand sanitizer)
- Daily cleaning of serving and eating surfaces
- Trash cans

Other

- Meals are picked up weekly at FBR by the site; delivery may be available to rural locations
- Attendance records must by emailed to FBR weekly

Fresh Meal

Breakfast available during summer only

Minimum served— **30 daily****

*** Minimum is a combination of meals: breakfast, lunch or supper*

Meals meet USDA requirements (see sample menu)

Storage

Refrigerator

- Residential size for up to 65 meals, including milk
- Commercial size for more meals

Food Prep

- None

Food Safety and Sanitation

- Hand washing facilities (sink/soap/towels or hand sanitizer)
- Food storage temps monitored and recorded (thermometers and logs will be provided)
- Daily cleaning of serving and eating surfaces

Other

- Meals are delivered by our vendor daily or as scheduled; rural delivery subject to availability
- Attendance records must by emailed to FBR daily
- **Limited availability for this meal type**

This institution is an equal opportunity provider

Hot Meal

Minimum served— **40 daily**

Meals meet USDA requirements (see sample menu)

Storage

- Shelf-stable items should be stored in a cool, dry area—shelving or cabinets—on the ground at least 6"
- Shelf stable milk can be refrigerated but not required
- Refrigerator (temp at 39° or below)

Food Prep

- Counters/tables for serving area

Food Safety and Sanitation

- High-temp dishwasher OR three-compartment sink (must be able to sanitize utensils)
- *Separate* hand washing sink for server and kids (running water, soap and paper towels)
- Food storage temps monitored and recorded (thermometers and logs will be provided)
- Daily sanitation of serving and eating surfaces (FBR to provide supplies)

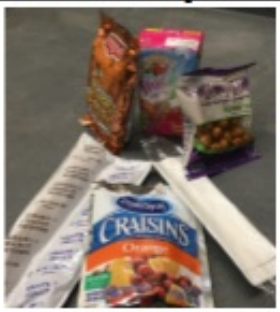
Other

- Meals are prepared in the FBR Community Kitchen and are delivered daily to site; delivery in Metro Denver only
- Attendance records must by emailed to FBR daily
- **Limited availability for this meal type**

Sample Menus

FBR and its approved vendors follow the USDA meal pattern for child nutrition programs for meals provided to sites. Below are examples of menus for each of our meal choices. Of course, menus are subject to change; menus below are samples. Special dietary requests will be accommodated with a doctor's written note. During the summer, SFSP also includes a breakfast option.

Shelf-stable "Super Snack" Meal - These come preassembled for easy serving. UHT Milk is separate and can be refrigerated.



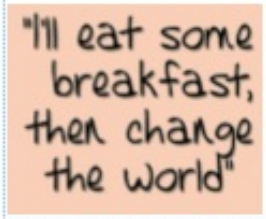
PBJ Squeezers WG Crackers Sunflower Kernels Craisins 100% Veg/Fruit Juice	Cheese Cup WG Tortilla Chips Salsa Cup Bean Dip GoGo Squeeze Applesauce	Cheese Plank Sunflower Kernels WG Crackers-Pizza Marinara Cup Craisins	Sunbutter Cup WG Crackers Roasted Garbanzo Beans GoGo Squeeze Applesauce 100% Veg/Fruit Juice	Chicken Salad WG Crackers Sunflower Kernels Fruit Cup 100% Veg/Fruit Juice
Milk (8 oz.)	Milk (8 oz.)	Milk (8 oz.)	Milk (8 oz.)	Milk (8 oz.)

Fresh Meal—Made fresh daily. Meals include a choice of 1% or fat free milk; fresh fruit available daily. Dairy-free and vegetarian options available daily. If not listed on the menu, available upon request.

BBQ Chicken Slider with Chopped Lettuce Fresh Fruit Milk	Snacker Pack! Goldfish Pretzels with sunbutter, string cheese & celery Fresh Fruit Milk	Snacker Pack! Sunflower seeds, string cheese & carrots Fresh Fruit Milk	Sir Racha's Chicken Slider Fresh Fruit Milk	Chicken Ranch Slider with Chopped Lettuce Fresh Fruit Milk

Hot Meal—Our hot meals are prepared in FBR's Community Kitchen. They are delivered daily to sites in pans to be served by your trained site representatives. Equipment is provided to keep food at temp prior to service. Refrigeration is needed for some menu items. Serving tools are provided to ensure proper portion control.

CHEESEBURGER	ENCHILADA CHICKEN	SALISBURY STEAK	CHICKEN FAJITA	PBJ SANDWICH
Hamburger Patty with Cheese Whole Wheat Bun Potato Wedges Apple Sauce	Chicken in a flour tortilla with Enchilada Sauce & cheese Corn Cinnamon Apples	Salisbury Steak Mashed Potato Gravy French Bread Orange	Chicken Fajitas Flour Tortilla Mexi-Rice Pinto Beans Fruit Juice-Kiwi Strawberry	Peanut Butter & Jelly Baby Carrots String Cheese Peach Cups
Milk, UHT	Milk, UHT	Milk, UHT	Milk, UHT	Milk, UHT



For sites offering Breakfast, these will include milk, fruit or juice and a whole grain item like cereal, muffin, bagel or grain bar. (Breakfast is available during Summer only)

SUMMER FOOD SERVICE PROGRAM (SFSP)
SITE APPLICATION

Thank you for your interested in the summer meal program under Food Bank of the Rockies' sponsorship. Please complete this application to receive full consideration. All areas of our application must be completed and returned for consideration. Please review the prior pages for site requirements and menu options. The primary criterion for consideration is to be located and serve children in a geographic area where 50% or more of the children residing in the area are eligible for free or reduced-priced school meals. Additionally, qualifying sites may not receive meal compensation from other sources nor can they charge for the meals.

We will accept applications through the end of June.

SITE INFORMATION

Site Name:	
Street Address:	
City:	
County:	
Zip Code: + 4	
Nearest cross streets:	

Primary Site Contact Information

Name (First & Last):	
Phone (Best Contact Number):	
Fax:	
Email Address:	
Position Title:	
Date of Background check:	

Secondary Site Contact Information

Name (First & Last):	
Phone (Best Contact Number):	
Email Address:	
Position Title:	
Date of Background check:	

GENERAL SITE INFORMATION

- Has this site ever participated in the Summer Food Service Program under this Sponsor? **Yes☐ No☐**
- Do you participate in any of these other USDA programs? (check all that apply)
  - ☐ **NSLP**
  - ☐ **SBP**
  - ☐ **CACFP**
  - ☐ **SMP**
- Age Range of children participating: **_____ years to _____ years**

SITE TYPE (check only one)

	Open: Located in an eligible needy area and meals are available to all children in the area.
	* **Restricted Open**: Located in an eligible needy area with meals available on a "first-come, first-served" basis but service of meals may be limited due to reasons of space, security, safety or control.
	Camps: Must provide a continuous schedule of organized cultural or recreational programs for enrolled children. Camps do not have to establish area eligibility but must collect and maintain individual income eligibility forms. Meal reimbursement is only for those enrolled children.
	* **Closed Enrolled:** Service is open only to enrolled children as opposed to the community at large. The site may establish eligibility by (1) collecting income eligibility forms with at least 50% of the enrolled children being eligible for free or reduced-price school lunches, or (2) by using area eligibility information provided by their local school district documenting that at least 50% of the children served by the nearest school are eligible for free or reduced-price school lunches. Accredited summer schools do not qualify as closed enrolled sites.

*** Reason for operating a Restricted Open or Closed Enrolled Site:**

_____

_____

Indicate Types of Activities Provided During Summer Programming (Check All That Apply)

☐ Arts/Music
☐ Reading/Library
☐ Life Skills
☐ Health Skills
☐ Other Activities: _____

☐ Counseling
☐ Leadership Development
☐ Study Aids
☐ Mentoring

☐ Homework Assistance
☐ Fitness & Recreation
☐ Computer Lab
☐ Tutoring

_____
_____

- Is this site associated with and/or operated by a public housing authority? Yes☐ No☐

SITE ELIGIBILITY

- Is this site open only to enrolled summer school students who receive academic credit? Yes☐ No☐
- Did this site operate last year? Yes☐ No☐

Eligibility Method: Choose one of the three below on which you are basing your eligibility

☐ School Data (The school you are in or that is closest to your serving location must have free and reduced numbers of 50% or more. If it does not then skip down and provide census information.)

Public School District: _____
School Name: _____
Percent Eligible for Free or Reduced Lunches: _____
Program Year of School Data: _____

☐ Census information: (Only if you do not qualify with school data.)

Block Number: _____
Group Number: _____
Percentage of Needy Children: _____%

☐ Closed Enrolled Site information: (If you are applying to be a closed enrolled site use this section)

Projected Number of Enrolled Children: _____
Projected Number of Enrolled Children who are eligible to receive free or reduced-price meals: ____
Percentage of Enrollment Eligible for Free and Reduced-price Meals: _____%

SITE OPERATION

- **Operation Dates**

  Beginning Date: _____ Ending Date: _____

  Indicate any meal service variations **(Scheduled closures when you will not be serving)**

  _____

  _____

- **Number of days site will operate and serve each month (do not count days you will not be serving)**

  May _____

  June _____

  July _____

  August _____

  Total # of days the Site will serve _____ **(Add together May, June, July and August)**

- **Indicate if this is an Indoor or Outdoor site (check one): Indoor** ☐ **or Outdoor** ☐

  - If this is an outdoor site, indicate your plan for serving meals during inclement weather (Check one)
    - ☐ Move service indoors
    - ☐ Serve under a canopy or other shelter
    - ☐ Cancel meal service

- **Is this a mobile site? Yes** ☐ **or No** ☐

MEAL TYPE **(See Site Requirements and Sample Menus at the beginning of this document for more information)**

Breakfast: **(Will always be shelf stable prepackaged)**

- Beginning Date: _____ Ending Date: _____
- Days Meals are requested (circle all that apply)
  Monday Thursday Sunday
  Tuesday Friday
  Wednesday Saturday
- Meal times: Start _____ End_____
- Average daily participation: _____

Lunch: **(Choose Option)**

☐ **Hot Meals (Must serve at least 40 meals per day, 5 days a week)**

☐ **Fresh Meals (Must serve at least 30 meals per day)**

☐ **Shelf Stable "Super Snack" Meals**

- Beginning Date: _____ Ending Date: _____
- Days Meals are requested (circle all that apply)
  Monday Thursday Sunday
  Tuesday Friday
  Wednesday Saturday
- Meal times: Start _____ End_____
- Average daily participation: _____

Supper: **(Choose Option)**

☐ **Hot Meals (Must serve at least 40 meals per day, 5 days a week)**

☐ **Fresh Meals (Must serve at least 30 meals per day)**

☐ **Shelf Stable "Super Snack" Meals**

- Beginning Date: _____ Ending Date: _____
- Days Meals are requested (circle all that apply)
  Monday Thursday Sunday
  Tuesday Friday
  Wednesday Saturday
- Meal times: Start _____ End_____
- Average daily participation: _____

MANDATORY TRAINING

- All staff that are responsible for serving and administering the summer meals program must attend one training date. If training is not attended site will not be able to participate with the SFSP program.
- Training will be approximately one hour.

Site Server(s); List names with a contact phone number and/or email address

NAME	PHONE #	EMAIL

You will be required to attend a mandatory training session once we have received your application.
Training will be held at – Food Bank of the Rockies 10700 E 45th Ave. Denver, CO 80239

RETURN THIS APPLICATION WITH ALL AREAS COMPLETED TO:
Brandy Webb
(*Preferred*) bwebb@foodbankrockies.org or Fax 303-375-5876

Questions? Contact Brandy @ 303-375-5862

Agreement between Food Bank of the Rockies, which includes Western Slope Food Bank of the Rockies and Wyoming Food Bank of the Rockies, (hereinafter referred to as FBR) and Partner Agency named below.

FBR Use Only
Date Rec'd _____ by _____

Agency# _____

Partner Agency Name:	
Partner Agency Site Address (Street, City, State, Zip)	**Area Code and Telephone Number**

The purpose of this agreement, and any attachments, is to define the services that will be provided to Partner Agency by FBR and the duties and responsibilities of each. FBR's purpose is to collect and re-distribute surplus food and essential items to tax exempt, 501(c)(3) organizations as defined by Section 170(e)(3) of the Internal Revenue Code. FBR's Mission is to end hunger by efficiently procuring and distributing food and essentials to people in need through our partner agencies in Northern Colorado and Wyoming. The undersigned authorized agents of the Partner Agency agree to and will ensure compliance with the following criteria in order to participate in the FBR distribution program.

The Partner Agency agrees to:

1. Meet IRS eligibility requirements for receipt, transfer and use of donated food under section 170(e)(3) and must have 501(c)(3) federal tax exempt status and provide a copy of the IRS tax-exempt letter to FBR and notify FBR of any changes to their tax status. Will not apply to children's State supported programs.

2. Notify FBR in writing within 15 days, when there are any changes to their food program including: location, director, contact, shoppers, and type/size of food program or additional storage or distribution sites. All changes must be approved by FBR staff before continuation of the services called for in this agreement. Note: New PARTNER AGENCY shoppers must attend an orientation session prior to placing or picking up an order.

3. Random monitoring, scheduled and unscheduled, of its food program(s) by FBR staff and/or volunteers appropriately trained by FBR, which will be conducted at a minimum of once every two (2) years and agrees to fully participate and allow FBR trained staff and volunteers full and complete access to facilities, staff Partners, volunteers and clients for FBR/Feeding America research projects as requested. Monitoring may be more frequent for State supported programs.

4. Identify their organization as a Partner of FBR by prominently posting a FBR provided poster, decal, or placard. Additionally, PARTNER AGENCY should include the words "Partner of Food Bank of the Rockies" on any printed materials and media announcements when communicating about their food pantry or meal program. PARTNER AGENCY will not identify themselves as or make representations on behalf of FBR but will clearly identify and clarify they are a "partner of". Upon termination of this Partner Agreement by either Party, the PARTNER AGENCY shall cease to represent itself in any fashion as a Partner of FBR. Within thirty (30) calendar days of termination of agreement, Agency shall take all appropriate actions to remove "Partner of Food Bank of the Rockies" from any printed materials.

5. Not engage in discrimination, in the provision of service against a person because of race, color, citizenship, religion, sex, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran. All clients will be treated with the utmost of respect and courtesy. PARTNER AGENCY is requested to conduct and complete an online Civil Rights training via First Net Learning at no charge. This coursework is required for all State supported programs.

6. Ensure that The PARTNER AGENCY, its employees, its volunteers, and its clients must not sell, transfer, trade or barter any items received from FBR in exchange for money, property, services or otherwise allow the items to enter commercial channels.

7. Not require mandatory donations or suggest the same in any manner whatsoever, require or request volunteer time or participation in any religious activity or service in order to receive food, nor show preferential treatment to clients who do participate, voluntarily donate or volunteer their services.

8. Use the products solely for charitable purposes related to the Partner Agency's mission. FBR product must not be given to staff for personal use, served for general agency or congregation use or be used for fundraising purposes, such as prizes or gifts.

9. Support FBR and Feeding America's mission of closing the Meal Gap by receiving monthly food orders and/or allocations. PARTNER AGENCY may have partnership terminated due to no activity on their accounts. In the occurrence of being inactivated, PARTNER AGENCY will be required to reapply by completing and submitting the FBR Partner Application.

10. Support the operation of FBR with an agency support fee ("ASF") up to the current FBR and Feeding America specified rate per pound for product received, payable at the time of pick up or via approved and current credit account. Not applicable to State supported programs.

11. Pay a service charge plus any costs or other fees incurred to collect unpaid amounts for any check used to pay the agency support fee that is returned to FBR for Insufficient Funds, Account Closed, or any reason.

12. Abide by the policies, procedures and record keeping requirements of FBR, including maintaining annual chronological records of all receipts for products received from FBR. This record must be made available to FBR during monitoring visits and kept on file for three (3) years + current year for auditing purposes.

13. PARTNER AGENCY is required to collect and maintain client served numbers per FBR direction. Selected Partners utilizing Link2Feed (L2F), a client data collection software, agrees to the MOU and EULA agreement; outlining terms of upholding the highest security and ethical standards in regards to client data. L2F is offered and available to selected Partners based on program participation and gap analysis. L2F is offered at no charge to the PARTNER AGENCY.

14. Adhere to additional donor stipulations. Understand that certain food items are restricted for use in ON SITE feeding programs or FOOD BOX programs only. If the PARTNER AGENCY provides ON SITE and FOOD BOX services, they will ensure restricted food items are used in the proper program.

15. Serve directly to clients in the form of meals, distribute items for emergency situations and/or supplemental assistance within FBR's service areas in Colorado or Wyoming. Food assistance programs are offered no cost to the clients.

16. Have adequate storage space and agrees to store all food in a manner that is appropriate given the nature of the various food products to insure wholesomeness until used and/or distributed. FBR prefers food storage facilities to be commercial buildings. PARTNER AGENCY's with residential storage/distribution facilities will be accepted at the sole discretion of FBR.

17. Abide by local, state and federal laws regarding food handling, food safety and storage. PARTNER AGENCY agrees to check FDA recall website via link on FBR website a minimum of once weekly. FBR will make every attempt to notify Partners via email, website and waiting area postings of any FDA recalls or safety issues related to product.

18. Immediately notify FBR whenever it receives notice of any claim of liability with respect to food or any report of illness which may have been caused by food provided by FBR.

19. Keep a minimum of one (1) staff person from each program food safety certified at all times. Food Safety re-certifications are required annually. Certification is available through an online course provided by First Net Learning at no charge, or through outside sources at the Partner's cost. If training takes place outside of FBR, Partner will provide proof of certification, along with the name of the training company and date of course.

20. Notify FBR personnel immediately in the event of an accident involving a designated representative of the PARTNER AGENCY occurring anywhere on FBR premises. Report all injuries (including minor injuries), fill out and sign accident report provided by FBR. Authorized representatives of the PARTNER AGENCY assume all risks of visiting, shopping and volunteering in an environment that includes, but is not limited to, lifting heavy boxes, working near machinery, walking on or around pallets of product, standing on cement or asphalt, or other potential dangers as exist in and around an operating warehouse/storage facility.

21. Support a positive work environment, free of unlawful harassment or discrimination. All PARTNER AGENCY representatives while in the FBR Warehouse are expected to conduct themselves professionally and in a respectful manner when interacting with FBR staff, clients, volunteers, other Partner Agencies, vendors and board Partners.

22. Abide by FBR's zero tolerance policy for the following:

- Threats or violent acts directed to staff, volunteers, agency representatives or property of FBR: This includes, but is not limited to, threatening or hostile behaviors, physical abuse, vandalism, arson, or sabotage.
- Theft: Theft includes consuming or possessing FBR items meant for those eligible clients being served by the Agency.
- The manufacture, possession, sale or use of any controlled substance while on FBR premises.

Violators will be asked to leave FBR's premises and will not be allowed to return. In addition, his/her PARTNER AGENCY will be contacted and further action may be taken, including and up to possible suspension/termination of Partner status.

In the event FBR has reason to believe any parts of this agreement have been violated, the PARTNER AGENCY understands the following procedures will be employed. The action taken depends on the severity of the violation and could be any of the following:

- Investigation
- Letter of warning
- Probation period
- Follow up to confirm compliance
- Loss of charge account privileges
- Loss of VIP privileges
- Termination

PARTNER AGENCIES suspended or terminated may plead their case with the Programs Advisory Council at the regularly scheduled monthly meeting and agree to abide by the decisions of the council and Food Bank of the Rockies.

In the case of suspension or termination, the PARTNER AGENCY agrees to return any product previously received from FBR still in its possession at the request of the FBR. This agreement can be terminated by either party, without cause, by written notice at least fifteen (15) days prior to termination.

The undersigned three people agree their organization is an independent corporation, tax exempt under Section 501(c) (3) of the Internal Revenue Code, and as such is a recipient of services and goods from FBR. Such goods are intended to be distributed to needy individuals in accordance with requirements of Section 170(e) (3) of the Internal Revenue Code. May not be applicable to children's State supported programs.

Signature, Agency Board of Directors Chairperson or equivalent	Date
Printed Name & Title	Address: Phone #:

Signature, Agency Organization Director or equivalent	Date
Printed Name & Title	Address: Phone #:

Signature, Agency Food Program Director or equivalent	Date
Printed Name & Title	Address: Phone #:

NOTICE TO PARTNER AGENCY:
PLEASE READ CAREFULLY. THIS AGREEMENT CONTAINS DISCLAIMERS OF WARRANTIES AND A STRICT RELEASE OF LIABILITY.

1. **AGREEMENT.** This Agreement is between Food Bank of the Rockies (FBR) and

_____
(PARTNER AGENCY)

this _____ day of _____, 20 _____.

During active participation in the food distribution program offered by FBR, the PARTNER AGENCY will receive assorted foods from FBR.

2. **INSPECTION.** The PARTNER AGENCY agrees that it will be solely responsible for determining whether said food is fit for human consumption. It is the PARTNER AGENCY's responsibility to review postings of FDA recalls either through FBR's link to the FDA site online, or through postings at the Agency waiting area per #17 in the Agency Agreement.

3. **DISCLAIMER OF WARRANTIES.** The PARTNER AGENCY acknowledges it accepts all food from FBR "as is". FBR, Feeding America and the original donors expressly disclaim any implied warranties of merchantability or fitness for a particular use. There are no express warranties in relation to this gift of food. No person is authorized to give any warranties on behalf of FBR to assume any liability for FBR.

4. **RELEASE OF LIABILITY – INDEMNIFICATION.** The PARTNER AGENCY releases FBR, Feeding America and the original donor from any liability resulting from the condition of the donated food. The PARTNER AGENCY further agrees to indemnify and hold harmless FBR, Feeding America and the original donor from all liabilities, damages, losses, claims, causes of action at law or at equity, or any obligation whatsoever arising out of or attributed to any action of the PARTNER AGENCY or any personnel employed by the PARTNER AGENCY in connection with shopping, loading, other warehouse activities, storage or use of donated food.

_____
(PARTNER AGENCY NAME)

_____
(Signature)

_____
(Print Name and Title)